

## Information

### Application for an external supervisor / reviewer during your doctoral studies

#### 1. External second supervisor

If you wish to have a second supervisor from another faculty or from another university, whether in Germany or abroad, please submit a written request setting out the reasons for your choice to the Central Doctoral Office. Your request should be addressed to the dean and accompanied by a letter of endorsement from your first supervisor as well as the supervision agreement signed by your external supervisor. Please note that the Faculty of Arts and Humanities of the University of Cologne is unable to provide any financial compensation for the supervisory activities or to cover travel expenses.

#### 2. External second or third reviewer/external members of your examination committee

You are also welcome to apply for an external second examiner (or a third examiner in the case of a defensio) who will review your thesis and participate in the oral exam or an external member of your examination committee who will participate in your oral exam when registering for the examination of your thesis. Please submit a written request setting out the reasons for your choice to the Central Doctoral Office. Your request should be addressed to the dean and accompanied by a letter of endorsement from your first supervisor as well as written consent of the desired external reviewer to write a review and/or to participate in the oral doctoral examination. Even if the desired external reviewer has already been approved as an external supervisor, you are still required to submit a request for him/her to participate in the examination of your thesis. Please note that the Faculty of Arts and Humanities of the University of Cologne is unable to provide any financial compensation for participation in the examination process or to cover travel expenses.

! Please note that you can only apply for one external reviewer.

#### 3. Co-tutelage doctorate

If you have chosen to undertake a co-tutelage doctorate (“cotutelle de thèse”) with a foreign partner university, the conditions of the agreement apply. If this agreement leaves room for external second supervision and/or an external second or third reviewer, we will be happy to discuss these options for you with the partner university. In these cases, please contact: [cotutela-phil-fak@unikoeln.de](mailto:cotutela-phil-fak@unikoeln.de).

#### 4. Doctor Europaeus

To qualify for the ‘Doctor Europaeus’ certificate, your doctoral project must be co-supervised, in addition to your first supervisor at the Faculty of Arts and Humanities at the University of Cologne, by two professors from different EU countries or states associated to the current European Union’s framework programme for research and innovation (excluding Germany). In addition to a member of the Faculty of Arts and Humanities of the University of Cologne, the thesis reviewing procedure will be carried out by two professors (usually the two co-supervising professors) from two different EU countries or EU associates (excluding Germany). If you are interested in the ‘Doctor Europaeus’ programme, please contact [cotutela-phil-fak@unikoeln.de](mailto:cotutela-phil-fak@unikoeln.de).